

# CLOSE ACCOUNT REQUEST FORM

Former Bank Name: \_\_\_\_\_

Former Bank Address: \_\_\_\_\_  
\_\_\_\_\_

To Whom It May Concern:

Please close my bank account(s) as described below, effective:

\_\_\_\_\_ Immediately  
\_\_\_\_\_ On \_\_\_\_/\_\_\_\_/\_\_\_\_

Name on account: \_\_\_\_\_

Account #1: \_\_\_\_\_  
\_\_\_\_\_ Checking \_\_\_\_\_ Savings \_\_\_\_\_ Money Market

Account #2: \_\_\_\_\_  
\_\_\_\_\_ Checking \_\_\_\_\_ Savings \_\_\_\_\_ Money Market

Account #3: \_\_\_\_\_  
\_\_\_\_\_ Checking \_\_\_\_\_ Savings \_\_\_\_\_ Money Market

Please send an official check to me for the remaining balance at the address listed below.

Name: \_\_\_\_\_

Address: \_\_\_\_\_

I hereby authorize the change to my account(s). If you have any questions regarding this request, or if this letter is NOT sufficient enough to make this change:

Contact: \_\_\_\_\_

Phone #: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_